



Student Tenant Assessment Application Form – Keywest Estate Agents

Section A – Property Details

Property Address:		
Rental:	Tenancy Commencement Date:	Period:

Section B – Applicant Personal Details

Full Name:		
Date of Birth	Male/Female	Marital Status: Single/Married/Divorced/Widowed Maiden Name (if applicable)
N.I. Number:		
Phone No: (daytime)	Phone No: (evening)	
Mobile No:	E-mail Address:	

Current Address: (current university address)

Postcode:	
Status (please select)	owner/rented/living with parents/council tenant/other

How did you first hear of KeyWest or see the property advertised?

(Please circle as appropriate)

- | | |
|----------------------|------------------------------|
| 1) Recommendation | 6) Sign Boards |
| 2) Zoopla | 7) Passing the Office |
| 3) Rightmove | 8) Boards outside properties |
| 4) Prime Location | 9) Leaflets |
| 5) Leicester Mercury | 10) Other (Please specify) |

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Section F - Applicant's Consent (must be completed)

In connection with this application a search will be carried out by Keywest Estate Agents and/or a 3rd party credit assessment agency to check all or any of the application details which have been submitted. Keywest Estate Agents and/or a 3rd party tenant assessment company may carry out periodic checks on the conduct of your tenancy agreement with your landlord. I consent to this information being shared with other organisations for the purpose of assessing tenant applications and services.

I also expressly consent to passing the results of any such search or assessment to my prospective landlord(s) for the purpose of assessing the application.

I agree to provide Keywest with proof of photo identification (Photo Card Driving licence or Passport).

I also consent to Keywest Estate Agents contacting my university to confirm my course details.

(Please print, sign and date the form)

Name.....

Signed..... Date.....

NB

When returning to sign your contracts and pay your damage deposit you must bring this application form completed to the appointment. You must also bring your completed guarantor form. To avoid confusion, the criteria for guarantors are;

UK BASED HOME OWNER
EMPLOYED, EARNING AT LEAST £18,000 P/A

UTILITY TRANSFER CONSENT FORM

1 Disclosure of Tenant's details to Spark Energy

- 1.1 At the start of the lease gas and electricity will be provided, or will be in the process of being provided by Spark Energy Supply Limited ("Spark Energy"). However this will not prevent the Tenant from changing to a different energy provider if desired.
- 1.2 The Tenant agrees that the letting agent may pass the Tenant's name and contact details to Spark Energy for the purposes of:
 - a. registering the gas and electricity meters at the property in the Tenant's name with Spark Energy, providing gas and electricity to the Tenant and administering the Tenant's account with Spark Energy;
 - b. registering the Tenant with the relevant local authority for the payment of council tax; and
 - c. registering the Tenant with the incumbent water supplier to the property. The water supplier may contact the Tenant in order to provide further information about its services and products and conclude an agreement with the Tenant for those services and products.
 - d. Enabling Spark Energy or a third party with a broadband and telephony provider to provide the Tenant further information about its services and products with a view to concluding an agreement with the Tenant for those services and products offering (although the Tenant will be under no obligation to enter into discussions with such provider and may change to a different provider if desired)
- 1.3 Spark Energy will use the Tenant's details only for the purposes set out above and not in any other way. Spark Energy will comply with its obligations as a data controller in the Data Protection Act 1998 and will handle Tenant's data in the manner set out in Spark Energy's standard terms and conditions and/or privacy notice. If the Tenant has any questions regarding details or use of the Tenant's data held by Spark Energy, the Tenant may contact Spark Energy at Ettrick Riverside, Dunsdale Road, Selkirk TD7 5EB or customerservice@sparkenergy.co.uk or 0345 034 7474